



ANDHRA PRADESH MAHESH CO-OP URBAN BANK LIMITED
(Multi-State Scheduled Bank), Head Office: Hyderabad

Tender Document
For
DESIGN, DEVELOPMENT AND
MAINTENANCE OF WEBSITE OF THE BANK

***Andhra Pradesh Mahesh Co-Op Urban
Bank Ltd***

Head Office : 8-2-680/ 1 & 2

Road No.12, Banjara Hills

Hyderabad – 500034, Telangana.

Phone Nos: 24615296 & 299,

23437100-1,2,3 & 5 ,Fax:040-24616427.

Website: www.apmaheshbank.com



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TERMS & CONDITIONS OF THE TENDER DOCUMENT

1. ELIGIBILITY :

At the time of submission of bid response, the Bidder should conform to and/or be able to demonstrate the following:

(a) The bidder should be a Private / Public limited company /Partnership / a Registered Firm and operating for the last three years in the area of Website Development and Maintenance for reputed Organizations.

(b) The bidder must have a registered office in the State of Telangana.

(c) The bidder must have PAN and registered with GST.

(e) The bidder should have proven track record of successful implementation of at least two dynamic Websites preferably for any Bank and Government Organization / Autonomous Body / PSUs / Reputed Business Organization etc.

2. FINANCIAL CAPABILITY :

The bidder should be an Organization with minimum Turnover of Rs. 75.00 lacs or above, for financial years FY 2016-17, 2017-18 and 2018-19. Documents evidencing the same are to be submitted along with the bid.

3. EXPERIENCE:

The bidder should have successfully executed at least two assignments in the last two years in the area of Website Development and the Websites, ought to be live as on date, exclusively for Banks.

4. PERIOD OF THE CONTRACT :

3 to 5 years from the date of launching of the website as may be decided by the Bank.



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5. DOCUMENTS TO BE SUBMITTED :

Application for the Tender has to be submitted in two separate sealed covers as under:

- i. First sealed cover (Technical BID) should contain documentary evidence to support eligibility criteria.
- ii. Second sealed cover (Financial BID) should contain only the commercials of the BID. Bidder has to give the cost of design and maintenance separately. Bank has arrangements for hosting the website. However, bidder needs to mention hosting charges also separately. It is optional for the Bank to choose hosting services from the vendor or not.

Bids submitted that are not in conformity with these conditions will be out rightly rejected.

6. PAYMENT TERMS:

Payment shall be made on successful completion and launching of proposed Website. A Service Level Agreement (SLA) by the vendor is also mandatory before release of payment.

7. OTHER TERMS :

- i) Based on the bids, Bank may choose to seek Demo from few or all the vendors and appropriate decision may be taken.
- ii) Banks decision on selection of the vendor shall be based on not only on financial consideration but also capability / expected ability of the vendor, and is final and no correspondence, whatsoever, will be entertained by the Bank.
- iii) The bidder should be in a position to take up maintenance work relating to the existing website within one week of issuing Purchase Order. Further, should Design and launch New Website, duly tested, within 45 days from date of Purchase Order.



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8.SCHEDULE OF THE TENDER:

Particulars	Details
Tender Reference No	APMB /IT / WEBSITE / FEB-1 / 2020
Date of release of the Tender	01.02.2020
Last date for submission of the Tender	07.02.2020, 5.00pm
Cost of the Tender Document	Rs. 5,000/-
Earnest Money Deposit (EMD)	Rs. 1,00,000/-

ADDRESS FOR COMMUNICATION:

DEPUTY GENERAL MANAGER,
Information Technology Dept,
Andhra Pradesh Mahesh Co-operative Urban Bank Limited

Head Office - 8-2-680/1 & 2, Road No. 12,
Banjara Hills, Hyderabad-500 034, Telangana.

E-mail : info@apmaheshbank.com, website: www.apmaheshbank.com

9. EARNEST MONEY DEPOSIT :

- a. Bidder shall furnish, as a part of the proposal, Earnest Money Deposit of Rs. 1,00,000/- (One Lakh only) in the form of a Demand Draft or Pay Order. The draft / pay order should be drawn in favour of "A.P. Mahesh Coop Urban Bank Ltd.," payable at Hyderabad.

The EMD Draft / Pay Order should form part of the response to the BID submitted by the Vendor. Failure to comply with this condition shall result in rejection of the bid offer and no vendor shall be exempted from the requirement of the EMD.

The EMD amount of the unsuccessful vendor(s) shall be returned only after completion of the Tender Process and for successful vendor, it will be adjusted towards Security Deposit.



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b. The EMD amount shall be forfeited if the Vendor –

- Withdraws their Bid during the period of the Bid validity ; or
- Having been notified of the acceptance of the bid by the Bank and the Vendor during the period of bid validity :
 - i. Fails or refuses to execute the Contract formalities; or
 - ii. Fails or refuses to perform, in accordance with the Terms and Conditions of the BID or Contract; or
 - iii. Fails or refuses to complete the required formalities in accordance with the terms and conditions of the BID.
- No interest will be paid on the EMD amount.
- The Bank's decision in the above cases will be final.

10. SCOPE OF WORK :

- I. Display of contents shall be in Hindi and English.
- II. Interactive Multimedia oriented Home Page design. Multiple banner of inner page.
- III. Compatible to the entire browser like Chrome, Mozilla Firefox, Internet Explorer, Safari, Opera etc and should be version independent.
- IV. Web portal should be Responsive i.e. Compatible to Mobile, Tabs, i-Pad / Latest Devices.
- V. Database driven website with CMS (Content Management System).
- VI. User Management to manage the requirement from Admin Interface by the multiple users.
- VII. Web portal should be free from all types of Vulnerabilities. Vendor has to ensure robust Security.
- VIII. Web Portal should be User-friendly and transparent, flexible and easy to update.



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11. FUNCTIONS & SECURITY RELATED ACTIVITIES :

- I. Eye Catching Design and Development of Website as per requirement.
- II. Migration of content of old Website to New Website.
- III. User Acceptance Test.
- IV. Resolve all the Vulnerabilities found during Security Audit before Go-live of the Website.
- V. Optimization of website from time to time for better performance.
- VI. Training on Content Management System to the officials of the Bank.
- VII. Support and maintenance of the portal for a period of 3 to 5 years, as the case may be from the date of Go-live.
- VIII. Refurbishment of Website at regular / appropriate intervals.
- IX. Home page improvement, as may be necessary from time to time.
- X. Making portal more accessible through popular search engines.
- XI. Indicative functionalities of the Website are available in the current website used by the Bank. However, more functionality, Interactive or otherwise may be included in the website in future depending on the business call of the Bank.

Security Audit will be done at least once in a year by any Cert-in empanelled firm / any Other Organization assigned by the Bank. Bidder has to resolve all the Vulnerabilities found during security audit within reasonable time frame.

12. GENERAL TERMS:

Interested parties may collect Tender Document from IT Department, Head Office on all working days from 01.02.2020 to 07.02.2020 during office hours. The Bidders can also download the Tender Document from Banks Website www.apmaheshbank.com. The Cost of the Tender Document is Rs.5,000/ -per Document (Rupees Five Thousand Only) in the form of a Demand Draft or Pay Order. The draft / pay order should be drawn in favour of "A.P. Mahesh Coop Urban Bank Ltd.," payable at Hyderabad. The cost of Tender Document is non-refundable.



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Filled in Tender Documents should be submitted on or before 07.02.2020 by 5:00 P.M. at IT Department, Head Office, at the above mentioned address. E.M.D. of Rs.1,00,000/- has to be paid by way of Demand Draft favoring "A.P. Mahesh Co-operative Urban Bank Limited", payable at Hyderabad, along with Sealed Tender. **(EMD & Tender Document DD, should be placed in First sealed cover (Technical BID).** Tender Document without EMD will be rejected outright. Bank reserves the right to accept or reject any/all the Tender (s) without assigning any reason whatsoever.

DATE : 01.02.2020
PLACE : HYDERABAD

Sd/-
DY. GENERAL MANAGER